



**Tribunal Regional do Trabalho da 4ª Região**

# **MANUAL DE UTILIZAÇÃO DO SHODÔ**



**Fevereiro 2018 v1.1**



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C"Ugetgvctk"f g"Vgepqm q k"fc"Kphqto c± q"Eqo wplec± q"fq"Eqpugij q"Uwr gtktq"fc" Lwuk±c"fq"Vtcdcrj q" \*EULV+"etkq"wo "cr rlec vlxq"fg"cuulpcwte"fk kcn'r cte"q"RLg"c"ho "fg" uwr gtct"cu"fk hewf cf gu"s wg."fg"o cpgk c"tgeqttgpvg."ug"o cphgucxco "eqo "c"wk k c± q"fq" cuulpcf qt"cpki q< **Applet;** q"s wcn'wk k cxc"fg"r mi /kpu"LCXC"r cte"ugw'hwpekqpcg gpvq." cr rlec± q s wg"l<sup>a</sup> "guv<sup>a</sup> "ugpf q"fgueqpvkpcfc"pcu"pqxcu'xgtu; gu'f qu'pcxgi cf qtgu0Cq'r tqi tco c" etkcf q" r gm" EULV" hqk" fcf q" q" pqo g" fg" **Shodō** \*rtqpwpek/ug" õUj qf ½qö+, s wg" 2" c" tgr tguvpw± q"go "ectcevtgu"qekf gpvku"fc"r crxxtc"書道"go "lcr qp' u."c"s wcn'uki pkkc"“**O caminho da caligrafia**”.

Q" **Shodō** wo d<sup>2</sup>o "wk k c" rpi wci go "LCXC" r cte" hwpekqpcet." r qt<sup>2</sup>o "f kur gpuc" qu" r mi /kpu."eqpvqtpcpf q"cu"r tkpek cku"fk hewf cf gu"fg"wk k c± q"pcu"xgtu; gu"o cku"cwcnk cf cu" f q"LCXC"g"fg"pcxgi cf qt0Rqt"guuc"ectcevtq"rlec"g"r qt"ugt"wo "cr rlec vlxq"s wg"ug"kpucrc"pc" o<sup>a</sup> s wkpc."cni wpu'tgs wkukqu"u"q"pgeguu<sup>a</sup> tku'r cte"ugw'eqttgvq'hwpekqpcg gpvq."u"q"grgu<

- JRE 8 (Java versão 8 ou superior)**
- Driver do certificado A3 deve estar instalado**
- Cookies do navegador devem estar habilitados para o PJe**
- Javascript deve estar habilitado para o PJe**

Q"Vtkdwpcn"tgi kqpcn'fq"Vtcdcrj q"fc"6ß"tgi k q"fk kur qpkdk k c."go "ugw'ukg."rkm'r cte" f qy pmqcf"fq" **PJe - Portable**"l<sup>a</sup> "eqphk wtef q"r cte"q" **Shodō**, hcekkcpcf q."f guug"o qf q."c" eqphk wte± q"fq"pcxgi cf qt"r gm"uw<sup>a</sup> tkq."j clc"xluc"ugt"pgeguu<sup>a</sup> tkq"uqo gpvg"c"kpucrc± q"fq" r tqi tco c"r cte"q"uw<sup>a</sup> tkq"wk k ct"q"pqxq"cuulpcf qt"fk kcn0"

"

### **Público-alvo deste manual**

Cf xqi cf qu." r gkqu." r kmgktqu" g" r ctvqu" lwu" r quwrcpf k" dgo " eqo q" ugtxkf qt gu" g" o ci kntcf qu" f q"VTV6"s wg"wk k co "q"RLg"go "eqo r wcf qt"r guuqcn'**e que não desejem utilizar o PJe Portable.**

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## OBTENDO O APLICATIVO

Clique aqui para obter o aplicativo. O aplicativo é fornecido pela Justiça do Trabalho. Para obter o aplicativo, clique em "Obter aplicativo" no menu de opções. O aplicativo é fornecido pela Justiça do Trabalho. Para obter o aplicativo, clique em "Obter aplicativo" no menu de opções. O aplicativo é fornecido pela Justiça do Trabalho. Para obter o aplicativo, clique em "Obter aplicativo" no menu de opções.

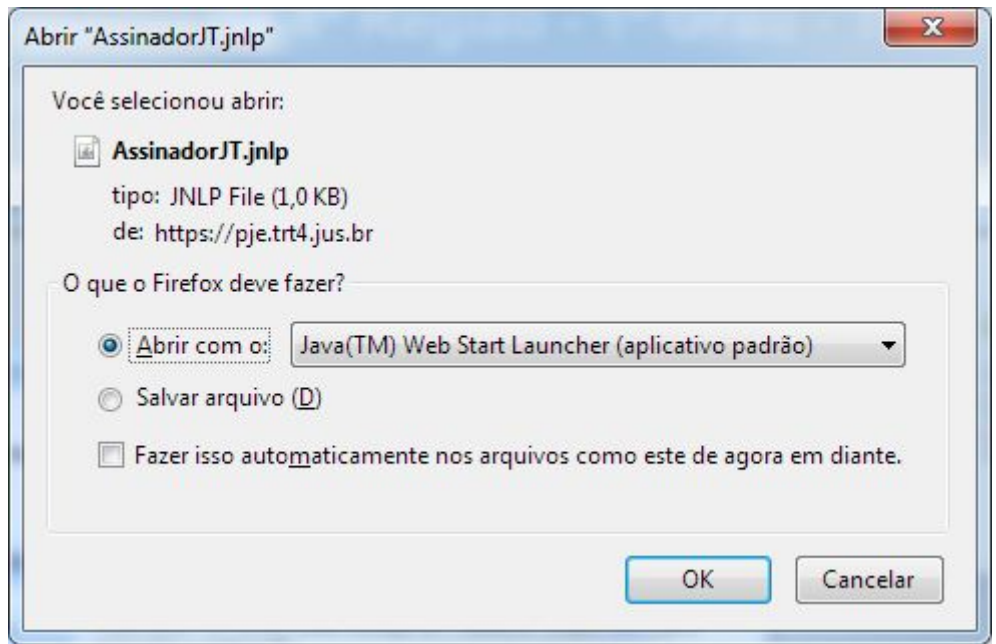
Para obter o aplicativo, clique em "Obter aplicativo" no menu de opções.

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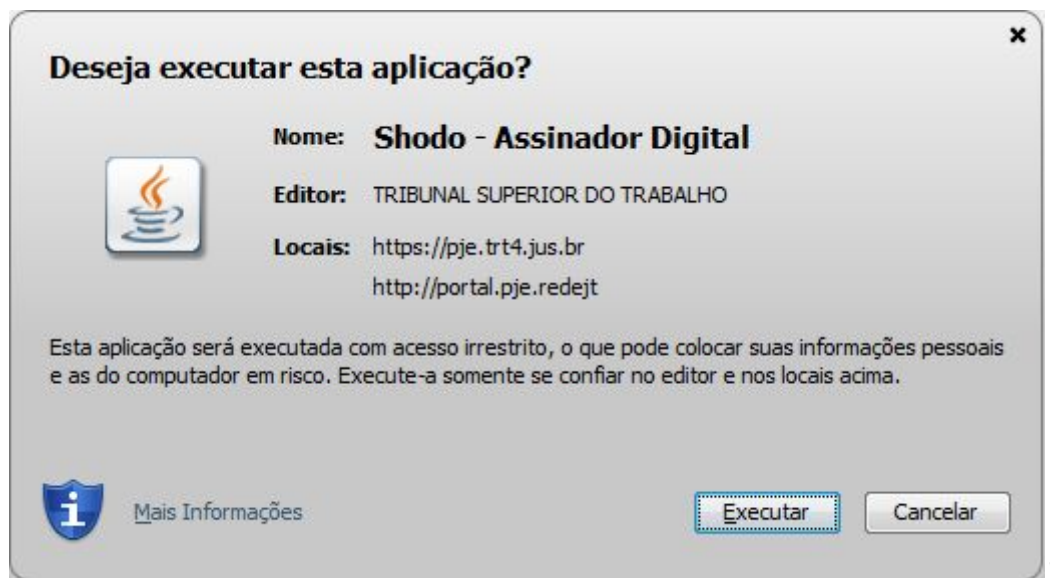
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Cq"erlect"go "öcs wkö."c"ugi wkpvg"lcpgrc"ugt<sup>a</sup> "cdgtvc<"



Cq"erlect"go "QM"q"Cuukpcf qt"ugt<sup>a</sup> "dckzcf q"g"wo c"lcpgrc."eqo q"c"ugi wkt."ugt<sup>a</sup> "gzklkf c<"



F gxg/ug."gpv̄ q."erlect"go "öGz gewctö0'Q"Uj qf "ugt<sup>a</sup> "cdgtvq."cr t gugpvcpf q"dtgxgo gpg"wo c" vgr"eqo q"c"ugi wkt<"



Hgkq" kuq." q" Uj qf " guvt<sup>a</sup> " f kur qp<sup>h</sup>gn' pc" dcpf glc" f q" ukvgo c" \*r t»zko q" cq" tgn>i kq" f q" Y kpf qy u+eqo q'knwutc'c'hki vtc's wg'ugi wg<



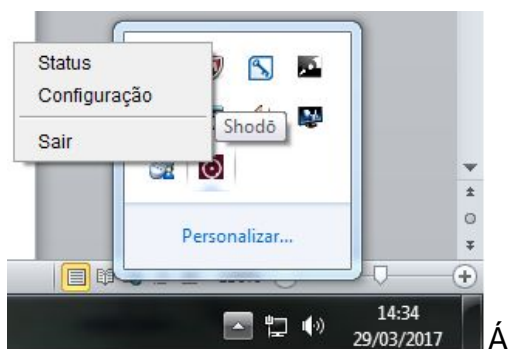
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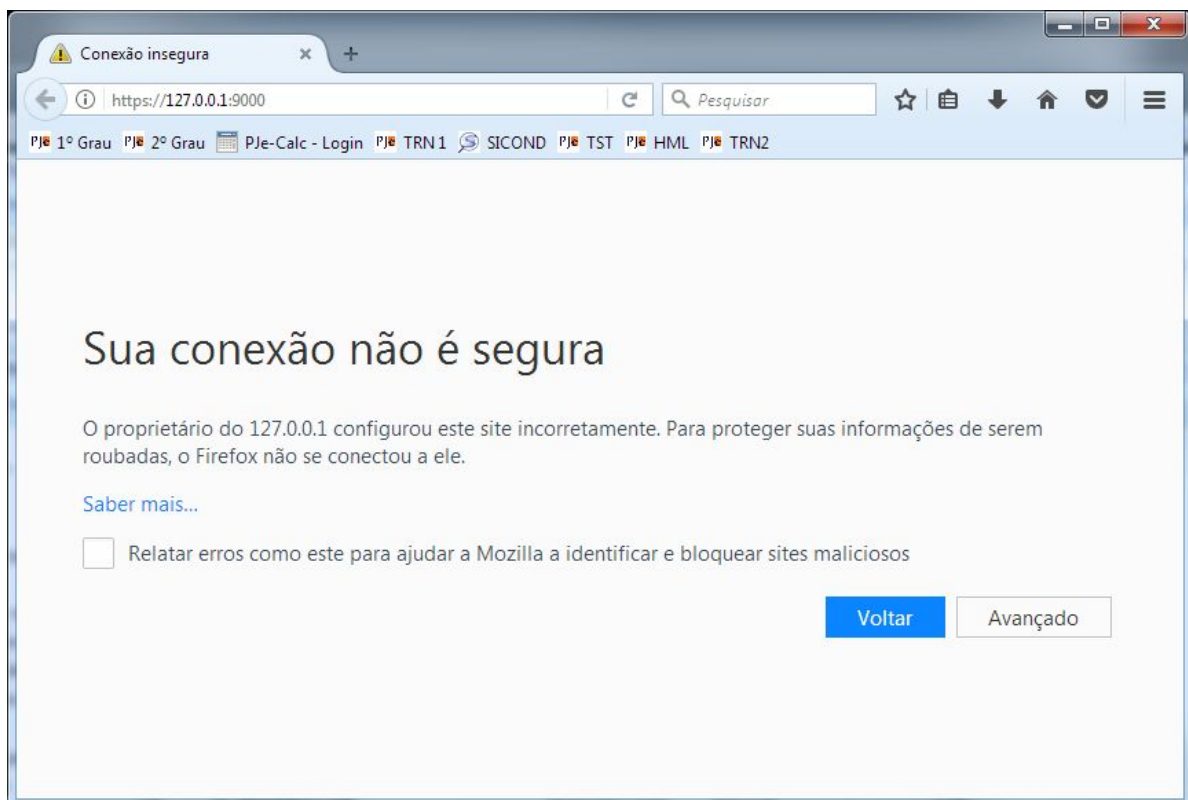
Ecuq"q'fepg'p<sup>-</sup> q"cr ctg±c." f gxg/ug'xgtklect"ug'p<sup>-</sup> q"guv<sup>a</sup> 'tgeqij kf q'pq"ci twr cf qt 'f g'fepgu'f c" <sup>a</sup>tgc'f g'pqwlec±, gu<



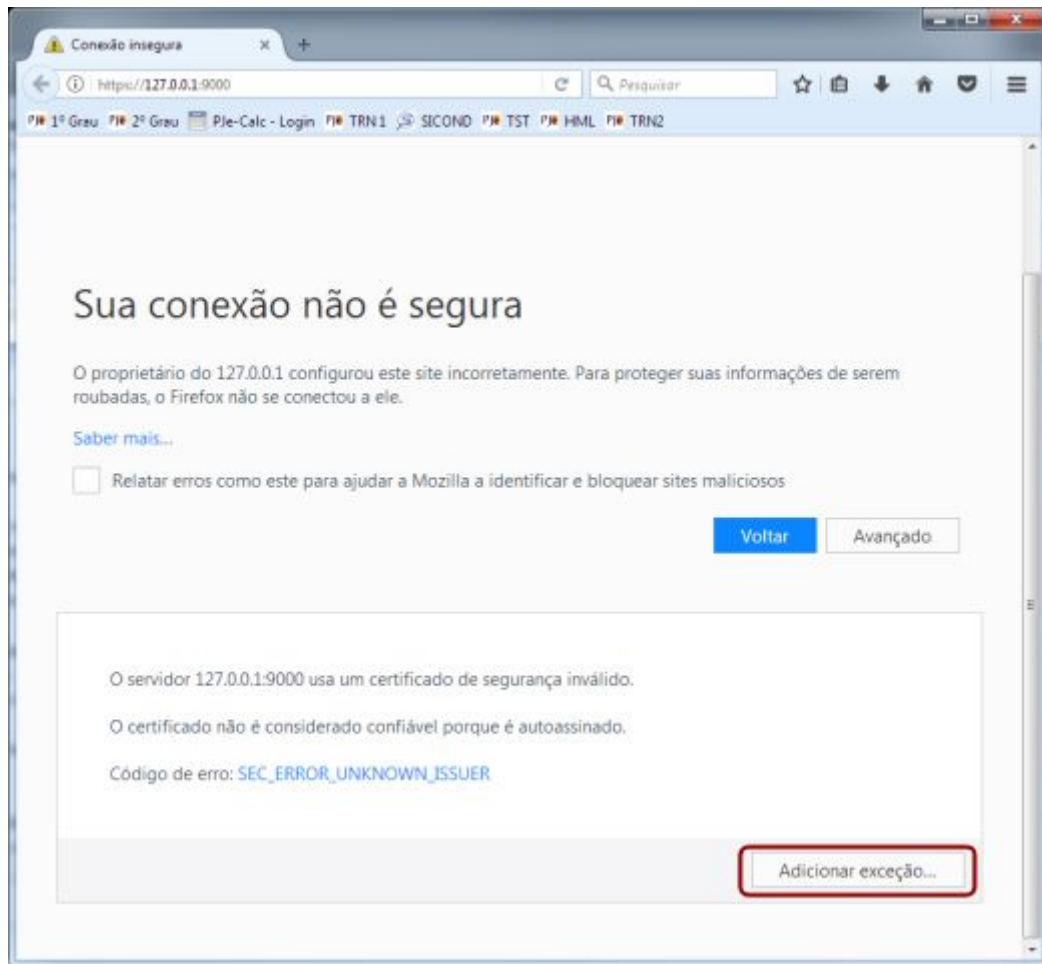
Q'wuw<sup>a</sup> tkq'f gxg."gp<sup>v</sup> q."erlect"eqo "q'dqv<sup>-</sup> q'f ktgkq'uqdtg"q'fepg'g."go 'ugi wkf c."ugrgekqpct"c" qr ±"q'õUcwwü<



F gxgt<sup>a</sup> "ugt"cdgtw"wo c"r<sup>a</sup> i kpc"eqo q"c"ugi wkt"pq"tktghz"r cft"q"fq"Ukngo c<"

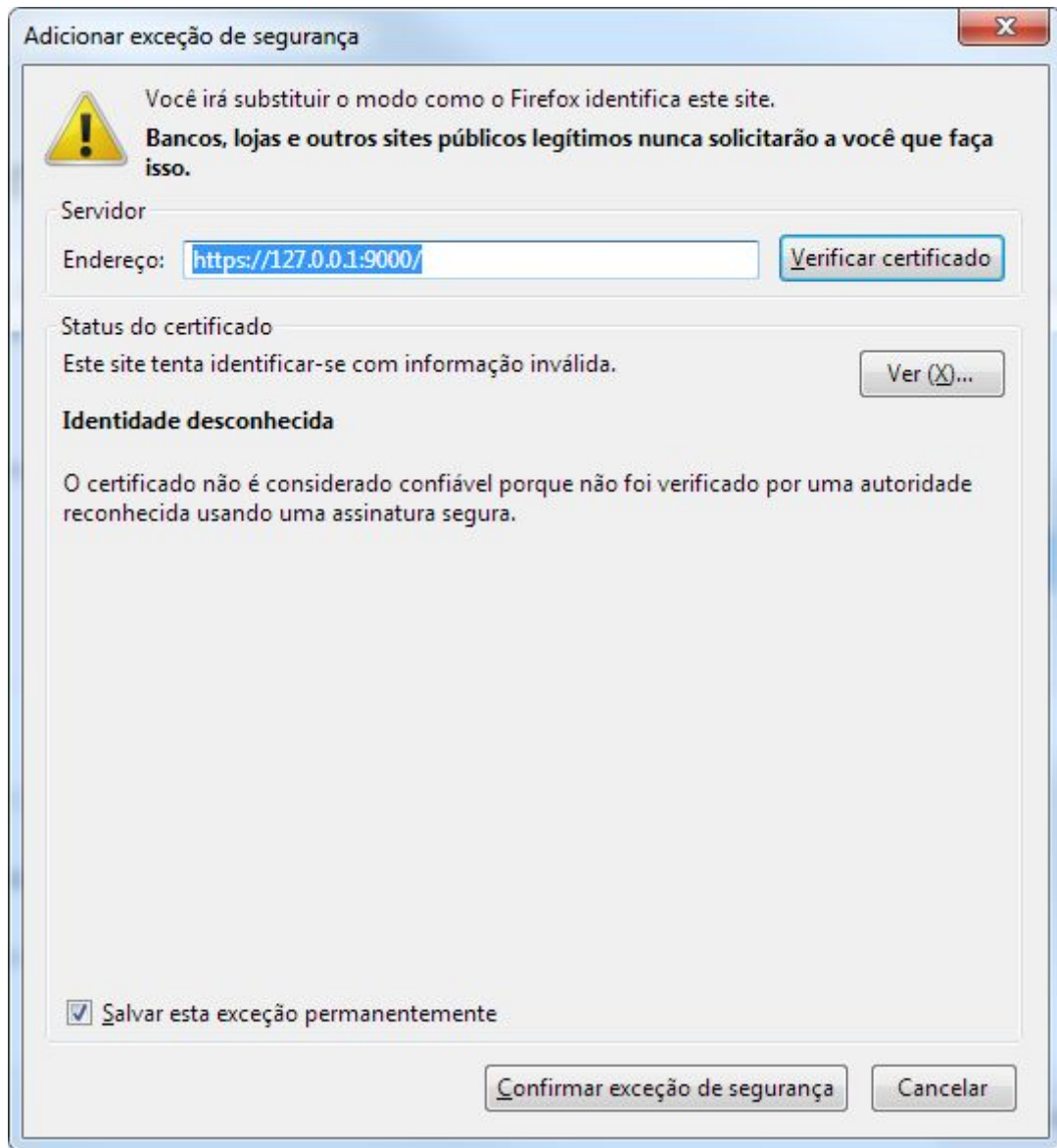


P guug<sup>a</sup>o qo gpvq."f gxg/ug"erlect"pq"dq̄q"õ**Avançado**."tqrct" c"r<sup>a</sup> i kpc."ug"pgegu<sup>a</sup> tkq."c<sup>z</sup> "q" hko ."g"rtgu<sup>a</sup>kpct"pq"dq̄q"õ**Adicionar exceção...õ**"



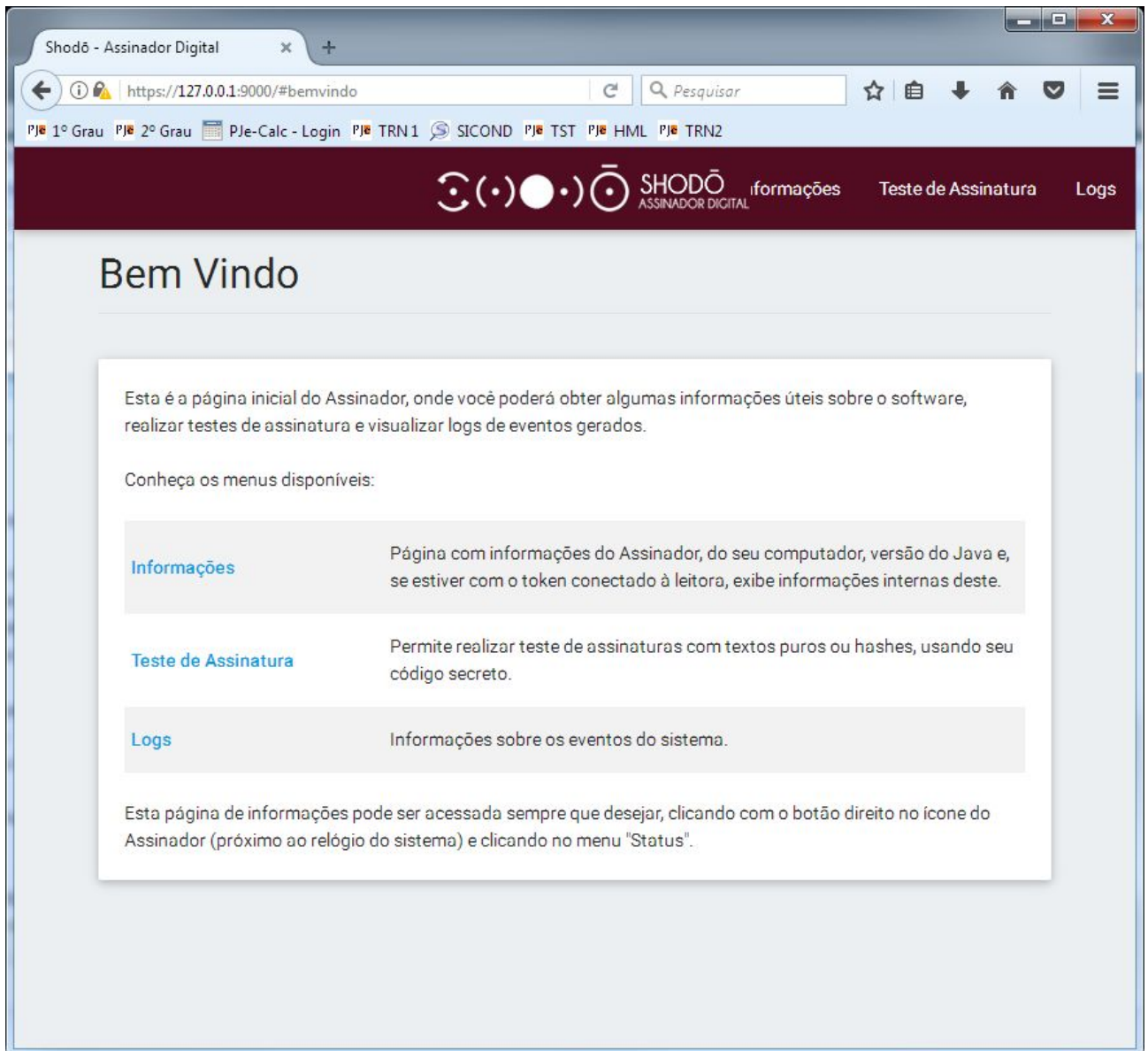
Wo c"lcpgr. "eqo q" c"kwutcf c" c"ugi vkt. "ugt<sup>a</sup> "cdgtvc0'Dcuc"q" wuw<sup>3</sup> tkq "erlect" go "õ**Confirmar exceção de segurança**õ"s wg"wo c"r<sup>a</sup> i kpc"eqo "kphqto c±, gu"uqdtg"q"Uj qf "ugt<sup>a</sup> "cdgtvc"qpf g"cpvgu" guxc"q"cxkuq" f g"ugi wtcp±c0'Ecuq"q"gpfgtg±q"p<sup>-</sup> q"uglc"gzklkf q"eqphqto g" c"hi wt c" c"ugi vkt. "q" wuw<sup>3</sup> tkq" f gxt<sup>a</sup> "f ki kct "cn's wcn'gu<sup>3</sup> "tgr t gugpvf q0'





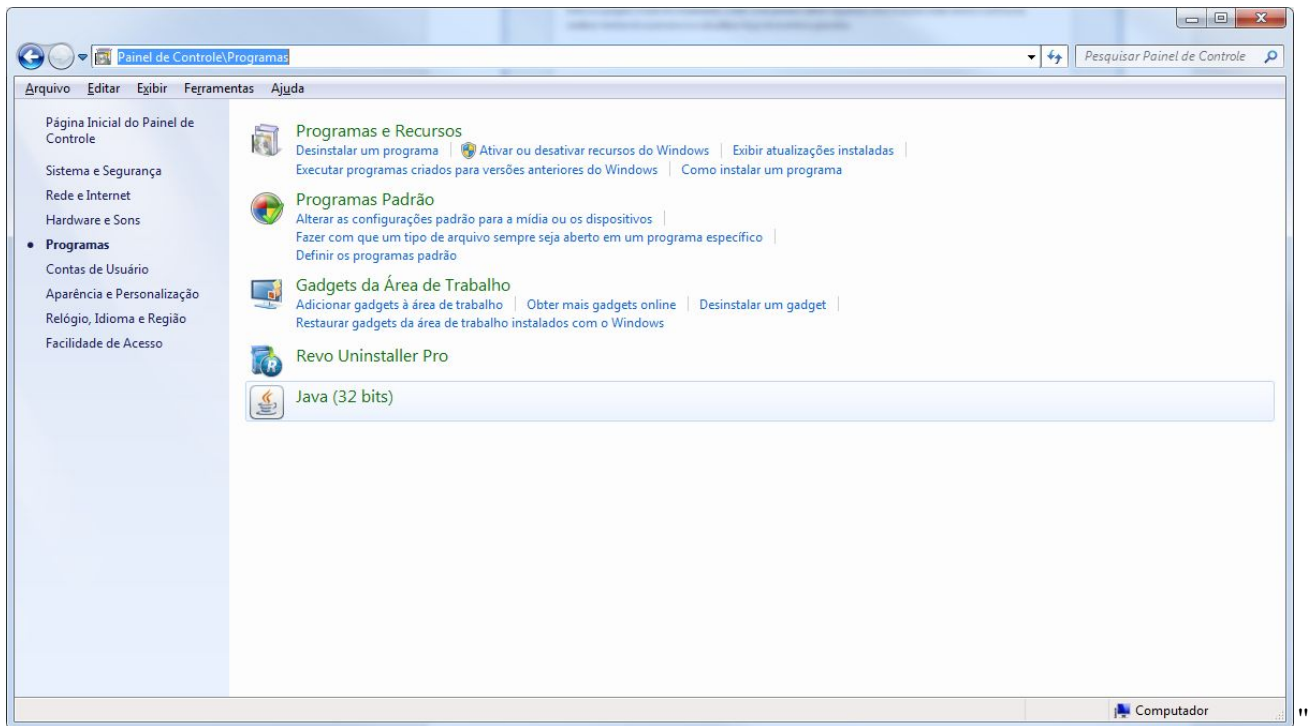
..

F gxgt<sup>a</sup> "ugt"gzkdkf c"wo c"vgrc"eqo q"c"kwutcf c"c"ugi vkt<"

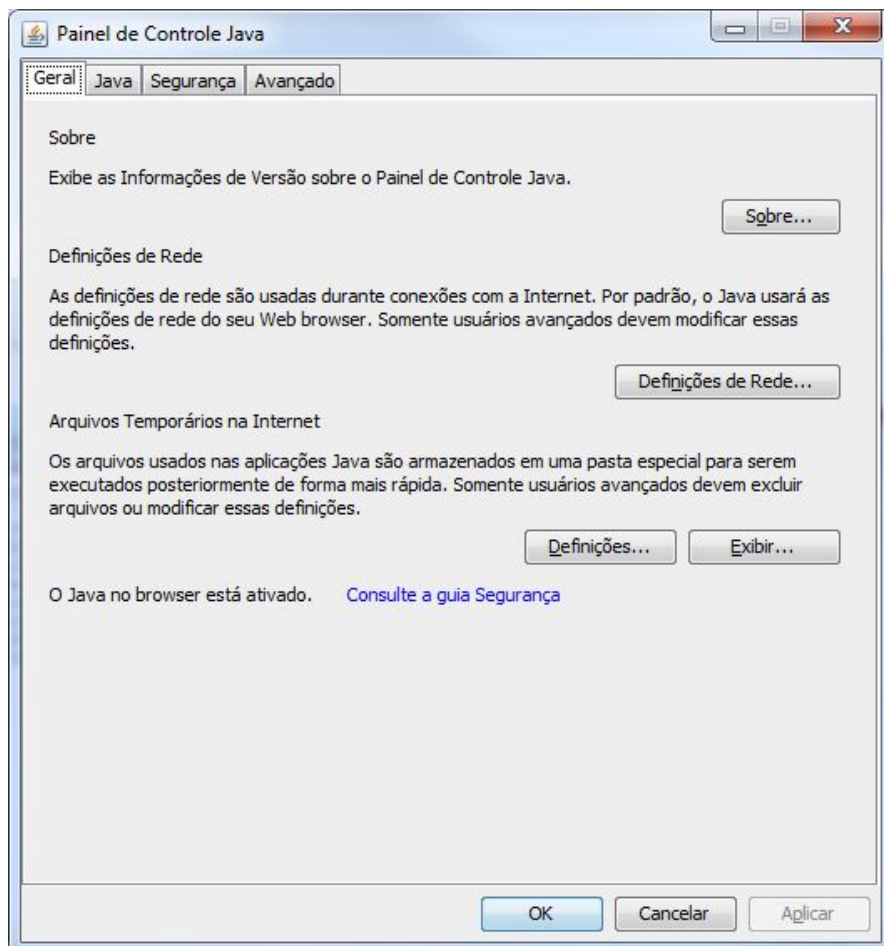


Ecuq"clpf c"cuuko "p̄ q"uglc"gzkdkf c"c"vgr"ceko c."q"ww³ tkq"f gxgtª "cf lekqpc"q"gpf gtg+q"y gd" f q"RLg"«"tknc"f g"ukgu"eqphª xglu"f q"Lcxc."ugi wlpf q"cri wpu'r cuuqu<"

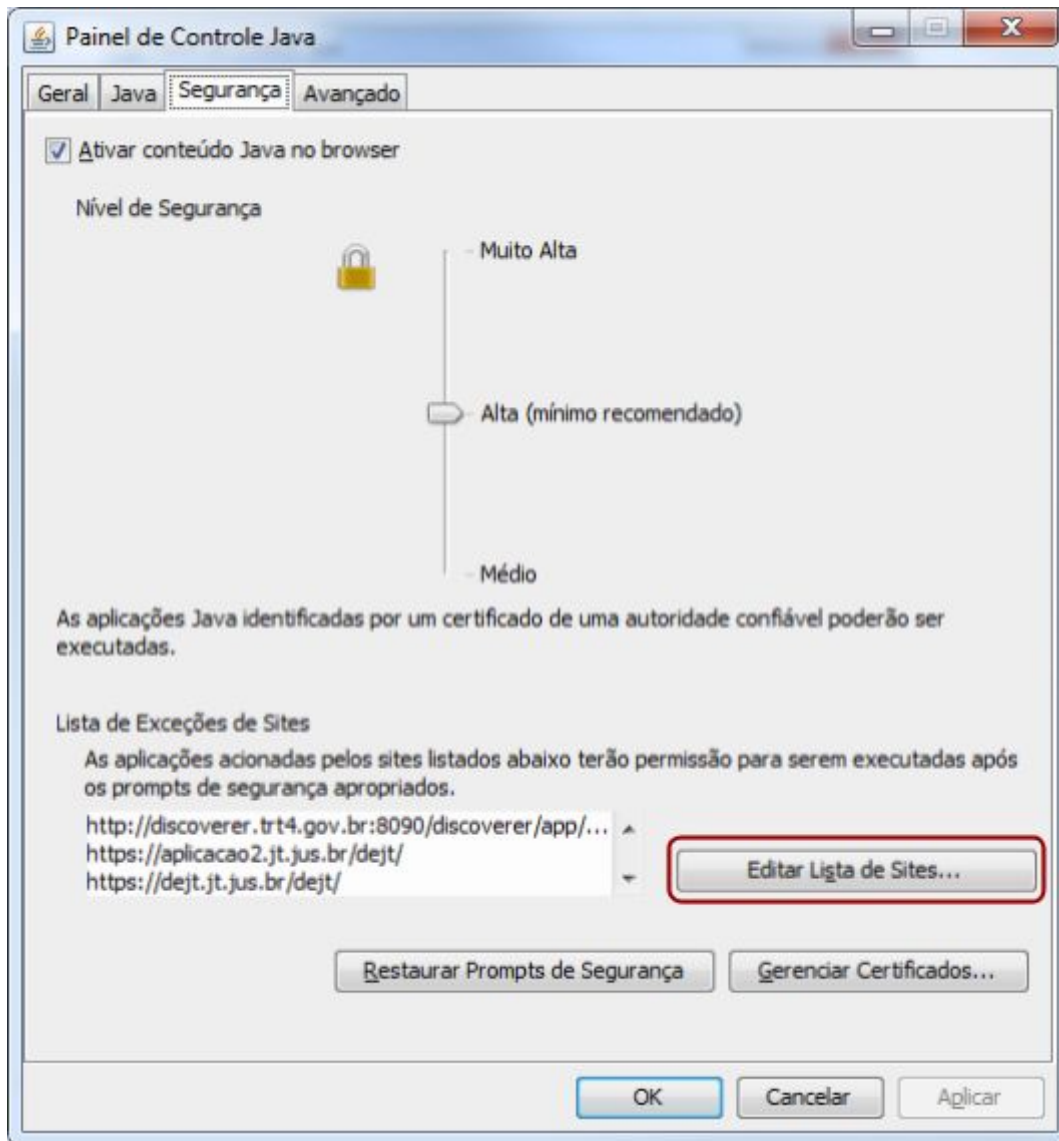
30 Ceguuct"q"r clpgn'f g"eqpvtqrg"f q"Lcxc"pq"eco kþj q"õPainel de Controle\Programasõ"\*go " ecuq" f g" f Àxkf cu." dcuc" eqr kct" g" eqrct" q" eco kþj q" pc" dcttc" f g" gpf gtg+qu" f q" Y kpf qy u" Gzr mqtgt+"



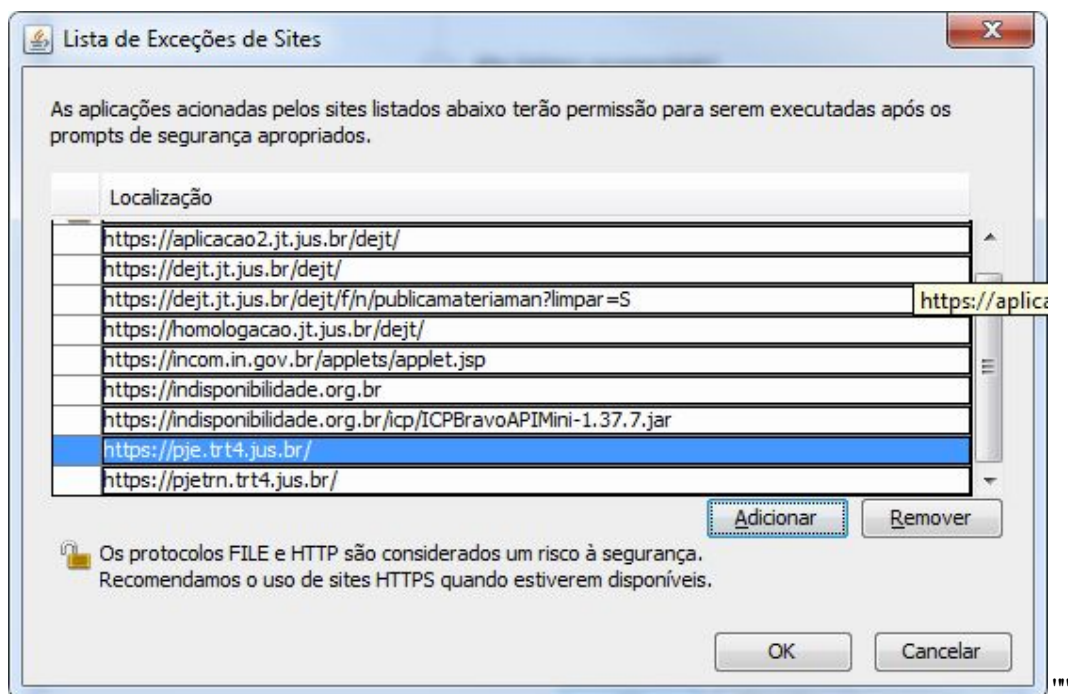
40 Erkecpf q"pq"feqpg"fq"Lxc"eqo q"cr t gugpvf q"pc"ko ci go "cpvgtkqt."ugt<sup>a</sup> "gzklkf c"c"ugi wkpvg" vgr<



50 Procedimento “Segurança”. Etapa “Editar lista de sites confiáveis”



1. É necessário acessar o endereço <https://pje.trt4.jus.br/> e clicar em "Configurar Java".

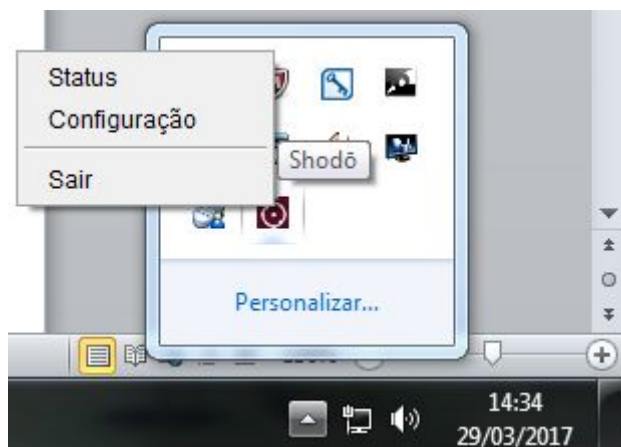


Guug"r tqegf ko gpvq"2" pgeguaf tkq"cq" wuq" f q"Uj qf "g"p"q"vtcl "r tglw" qu"cq"eqo r wcf qt" f q" wuw<sup>9</sup> tkq0"Vtcv/ug"uqo gpvq" f g"lpeqo r cvdkkf cf g"gpvtg"q"gpf gtg±q" f q"j qu'wkkk cf q"r gm"cr rdecvkxq" r ctc"xcnkf c± q" f g"egt vkecf qu" f ki kcku" g" qu"gpf gtg±qu"eqphk<sup>9</sup> xglu" ko r qtvcf qu"r grc"eqphki wtc± q" r cf t"q" f q"O q| knr" Hkghqz0'

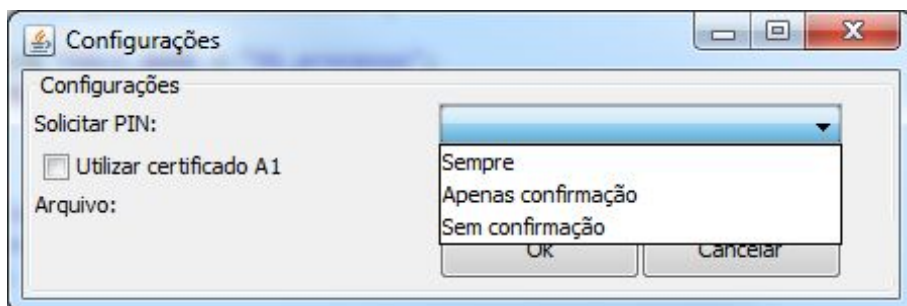
Hgkc"guuc"eqphki wtc± q"lplekn"q"Uj qf "guv<sup>9</sup> "r tqpvq"r ctc"wuq0'Q" wuw<sup>9</sup> tkq"r qf g."gpv q."r cuuct" cq"r t»zko q"»r leq."q"s wcn'vvc"uqdtg" c"eqphki wtc± q" f q"eqo r qtvc o gpvq" f q"cr rdecvkxq"pq"s wg'vpi g" <"gzki ´pek" f g"cuukpcwtc0'

# CONFIGURANDO O APLICATIVO

Para acessar o menu de configuração, clique no ícone de configurações no canto superior direito da interface. O menu contém as opções: Status, Configuração e Sair.

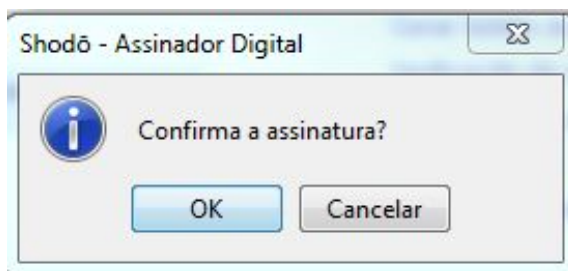


Após clicar em **Configuração**, será exibida a seguinte janela de configuração:



> **Sempre:** Esta opção indica que o aplicativo solicitará o PIN sempre que for iniciado.

> **Apenas confirmação:** Esta opção indica que o aplicativo solicitará apenas a confirmação da assinatura quando for iniciado.





➤ **Sem confirmação:** C" cwgpvlec± q" eqo " RKP " ugtª " uqrlckcf c" cr gpcu" wo c" xgl ."  
 i gtcn gpv"pq"o qo gpv"fg"cwgpvlec± q"pq"RLg0P cu"fgo cku'ukwc±, gu"go 's wg"ht"cekqpcf c"c"  
 qr ± q"fg"cuukpct"fk kcm gpv."P i Q"ugtª "uqrlckcf c"c"kpugt± q"fg"RKP "g"Pi Q"ugtª "gzklc"  
 o gpuci go "fg"eqphkto c± q"fg"cuukpcwtc"eqo "q"egt vblecf q"fk kcf0'

Gueqj kf q"q"eqo r qtvo gpv"fg"o qf q"fg"cuukpcwtcu"fg"Uj qf . "q"ukngo c"guª "rtqpq"r ctc"  
 wklk c± q"eqo q"q"RLg0I k c/ug"s wg"guv"eqphki wtc± q"2 "pgeguª tk"uqo gpv"s wcpf q"q"uwª tk"fguglc"  
 cngtct"q"eqo r qtvo gpv"fg"cr nlecvxq0'Wó c" xgl "cngtcf cu."cu"lphqto c±, gu"ugt± q"o cpvk cu"o guo q"  
 cr »u"q"fgurki co gpv"fg"oª s wpc."p± q"ug"hc| gpf q"pgeguª tk."ucxq"r qt "xqpvf g"fg"uwª tk."pqxc"  
 eqphki wtc± q0'

"



Cdtkpf q"pqxco gpv"crª i kpc"fg"RLg."q"uwª tk"ci qtc"r qf g"qr vct"r qt"tgerk ct"q"nqi kp"pq"  
 ukngo c"r gm"cr nlecvxq"Uj qf "qw"r gm"RLg0Hleg."dcucpf q"erect"pq"nkm"“**Modo de assinatura:  
 Shodõ**”, equuqcpvg ko ci go "c"ugi wkt<



Go "ugi wkt c."ugngkqpc/ug"cr ± q"fguglcf c"erectpf q/ug"pq"dqv q"eqo "q"pqo g"fg"tgur gevxq"  
 o qf q"fg"cuukpcwtc<

